



**Dr. Mariem Mejri**  
**Dr. Zayyad Abdul-Baki**

# Course Specifications

<b>Course Title:</b>	<b>Profession Practice and Ethics</b>
<b>Course Code:</b>	<b>ACC472</b>
<b>Program:</b>	<b>BACHELOR OF SCIENCE IN ACCOUNTING</b>
<b>Department:</b>	<b>ACCOUNTING</b>
<b>College:</b>	<b>COLLEGE OF BUSINESS ADMINISTRATION</b>
<b>Institution:</b>	<b>PRINCE SULTAN UNIVERSITY</b>

National Accreditation



International Accreditation



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## A. Course Identification

<b>1. Credit hours:</b> 3
<b>2. Course type</b>
a. University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Others <input type="checkbox"/>
b. Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
<b>3. Level/year at which this course is offered:</b> Year 4 (Semester 1)
<b>4. Pre-requisites for this course (if any):</b> None
<b>5. Co-requisites for this course (if any):</b> None

### 6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	X	70%
2	Blended		
3	E-learning	X	30%
4	Correspondence		
5	Other (IT applications)		

### 7. Actual Learning Hours (based on academic semester)

No	Activity	Learning Hours
<b>Contact Hours</b>		
1	Lecture	45
2	Laboratory/Studio	
3	Tutorial	
4	Others (Major examinations, Review week)	
	<b>Total</b>	45
<b>Other Learning Hours*</b>		
1	Study	60
2	Assignments	15
3	Library	5
4	Projects/Research Essays/Theses	
5	Others (specify)	
	<b>Total</b>	80

\* The length of time that a learner takes to complete learning activities that lead to achievement of course learning outcomes, such as study time, homework assignments, projects, preparing presentations, library times

## B. Course Objectives and Learning Outcomes

### 1. Course Description

- This is a specialized course that addresses issues related to ethics in business and accounting profession. The course is designed to familiarize students with the ethical dilemmas, ethical decision making and ethical governance by businesses and professional accountants. This course is designed to achieve the following objectives:
- To introduce the students to the conceptual foundation of the business and professional accounting ethics.
- To provide the students with training in solving practical ethical dilemmas.
- To enhance the student's oral and communication skills.

### 2. Course Main Objective

This course aims to Promote understanding of the importance, for business and the community, of ethical conduct; Provide the skills with which to recognise and resolve ethical issues in business; Enhance awareness and critical self-examination of one's own values, and to appreciate the relevance of personal values in the business/workplace setting; and Encourage reflection on the ethical dimension of your own decision-making in workplace and other settings.

### 3. Course Learning Outcomes

CLOs		Aligned PLOs
1	<b>Knowledge:</b>	
1.1	Understand the theoretical underpinnings of various ethical stance and their influence on the governance of corporations with regard to (un)ethical decisions	PLO 1.1
2	<b>Skills :</b>	
2.1	Evaluate ethical dilemmas and proffer appropriate ethical solutions based on knowledge of ethics.	PLO 2.1
2.2	Demonstrate the ability to make ethical decisions.	PLO 2.1
3	<b>Competence:</b>	
3.1	Exhibit professional code of conduct and ethical values.	PLO 3.2
3.2	Demonstrate written communication skills and application of information technology.	PLO 3.4

## C. Course Content

No	List of Topics	CLO alignment	Alignment with professional qualification						Contact Hours
			ACCA	ICAEW	CIMA	CIPFA	AIA	CMA	
1	<b>Governance Framework &amp; Functions</b> The corporation's role Corporate accountability – stakeholders Theories of corporate governance Governance – definition & purpose Basic governance functions Board of Directors: accountability, fiduciary & other duties, structure, legalities	CLO 1.1	AA	AA	P3	AA	Paper 15		3
2	<b>Ethics Affect Everyone</b> Business ethics fundamentals Historical Perspective Three Recent Defining Ethical Failures: Enron, SOX & Governance Reform Subprime Lending Crisis & Reform LIBOR Manipulation Implications for professional accountants	CLO 1.1	AA	AA	P3	AA	Paper 15		6
3	<b>Ethical Decision Making</b> <i>Philosophers' Contributions</i> <i>Stakeholder impact analysis</i> Comprehensive approaches Quantifiable impacts Non-quantifiable impacts Managing stakeholder relationships	CLO 2.1							3
4	<b>Ethical Governance, Accountability &amp; Management</b> <b>Corporate Governance recap session 1</b> Developing a Culture of Integrity, Ethics programs,	CLO 2.1							6

	corporate codes, Ethical leadership, corporate psychopaths White collar crime & fraud								
5	<b>Professional Accounting</b> Public expectations Implications for services offered Judgement and values Sources of ethical guidance Professional guidance Professional codes International comparison Issues not resolved by codes	CLO 1.2	AA	AA	P3	AA	Paper 15		6
6	<b>Significant Ethics Issues Facing Business &amp; The Accounting Profession</b> <b>Significant Ethical Issues</b> Conflicts of interest	CLO 1.2							3
7	<b>Workplace ethics</b> Discrimination Hiring & Firing Screening for abuses	CLO 2.2							6
8	<b>International operations</b> Cultural Issues Bribery	CLO 1.2							9
9	Corp. Social Responsibility, Citizenship & Accountability, Sustainability, Audit	CLO 2.1							4
10	Risk Management & ethics risks Crisis Management								4
11	<b>Governance Challenges</b> International standards Confidentiality Insider trading Pay for performance schemes Shareholder activism Corporate Social Responsibility The Future								3

## D. Teaching and Assessment

### 1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	<b>Knowledge</b>		
1.1	Understand the theoretical underpinnings of various ethical stance and their influence on the governance of corporations with regard to (un)ethical decisions	Lectures and case studies	Major exam and case studies analysis and presentation
2.0	<b>Skills :</b>		
2.1	Evaluate ethical dilemmas and proffer appropriate ethical solutions based on knowledge of ethics.	Lectures, tutorial and in class exercises	Online quizzes, major exams, final exams, individual assignments and homework
2.2	Demonstrate the ability to make ethical decisions.	Lectures, tutorial and in class exercises	Major exams, case studies, final exams,
3.0	<b>Competence:</b>		
3.1	Exhibit professional code of conduct and ethical values.	Case studies	Group assignment and presentation
3.2	Demonstrate written communication skills and application of information technology.	Case studies	Group assignment

### 2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Assignments, Quizzes, Homework, Case studies	Continuous	40%
2	Mid-Term Exam	9	20%
3	Final Exam	16	40%

\*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

## E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice:

6 office hours weekly are allocated for students' consultation. ( 4 office hours and 2 academic advising hours)

## F. Learning Resources and Facilities

## 1. Learning Resources

<b>Required Textbooks</b>	<b>Business and Professional Ethics 9th Edition by Leonard J. Brooks, Paul Dunn</b>
<b>Essential References Materials</b>	Accounting and Business Research Accounting Forum Accounting, Auditing and Accountability Journal Accounting, Organizations and Society Business Ethics: A European Review Critical Perspectives on Accounting International Journal of Auditing Journal of Business Ethics Managerial Auditing Journal Business Ethics Quaterly
<b>Electronic Materials</b>	Moodle (LMS), E-learning resources from IMA (include link here) <a href="https://www.imanet.org/cma-certification/getting-started/cma-resources?ssopc=1">https://www.imanet.org/cma-certification/getting-started/cma-resources?ssopc=1</a>
<b>Other Learning Materials</b>	Other textbooks titles to be included here

## 2. Facilities Required

Item	Resources
<b>Accommodation</b> (Classrooms, laboratories, demonstration rooms/labs, etc.)	<ul style="list-style-type: none"> <li>Classroom with 25 seating capacity</li> </ul>
<b>Technology Resources</b> (AV, data show, Smart Board, software, etc.)	<ul style="list-style-type: none"> <li>Smartboard (Overhead projector and Screen)</li> <li>Whiteboard</li> <li>LMS, Google Meet</li> <li>CMA Learning Resources</li> </ul>
<b>Other Resources</b> (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	Laptop

## G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of teaching and assessment	Course leader Program leaders	<b>Direct assessment</b> – Classroom observation <b>Indirect assessment</b> - Course Evaluation Survey
Extent of achievement of course learning outcomes	Faculty	<b>Direct assessment</b> – Academic assessment (AOL) Rubrics assessment <b>Indirect assessment</b> Course Evaluation Survey



<b>Evaluation Areas/Issues</b>	<b>Evaluators</b>	<b>Evaluation Methods</b>
Quality of learning resources	Student	<b>Indirect assessment</b> Course Evaluation Survey
Action Plan continuity (Closing the loop)	AOL Committee and course leaders	AOL Report

**Evaluation areas** (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

**Evaluators** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

**Assessment Methods** (Direct, Indirect)

### **H. Specification Approval Data**

Council / Committee	Department of Accounting Council
Reference No.	Meeting No. 1
Date	August 9, 2020