|  |  |
| --- | --- |
| **Course Title:** |  |
| **Course Code:** |  |
| **Program:** |  |
| **Department:** |  |
| **College:** |  |
| **Institution:** |  |

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# A.Field Experience Identification

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Supervisor(s)** | **Location** | **Number of Students** | |
| Starting  the course | Completing  the course |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Dates and timing (duration) of field experience activities implementation:**

a. Dates:

b. Timing (Duration):

# B. Training Delivery and Assessment

## 1. Training Methods and Activities

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Training Methods and Activities** | **Were They**  **Implemented?** | | **Difficulties Experienced**  **in Implementation** (if any) | **Suggested Actions** |
| **Yes** | **No** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 2. Assessment Methods

| **Planned Assessment Methods** | **Were They**  **Implemented?** | | **Difficulties Experienced in Implementation**  (if any) | **Suggested Actions** |
| --- | --- | --- | --- | --- |
| **Yes** | **No** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 3. Differences in Evaluation

If the field teaching staff and the program faculty and teaching staff share responsibility for student assessment, what process is followed for resolving differences?

|  |
| --- |
|  |

## 4. Verification of Credibility of Students’ Results

| **Method(s) of Verification** | **Conclusions** |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |

## 5. Recommendations

|  |
| --- |
|  |
|  |

# C. Student Results

## 1. Distribution of Grades

|  | **Grades** | | | | | | | | | **Status Distributions** | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A+ | A | B+ | B | C+ | C | D+ | D | F | Denied Entry | In Progress | Incomplete | Pass | Fail | Withdrawn |
| **Number of**  **Students** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Percentage** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Comment on Student Results (including special factors (if any) affecting the results) | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| 3. Recommendations | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |

# D. Field Experience Learning Outcomes

## 1. Learning Outcomes Assessment Results

| **learning Outcomes**  **(CLOs)** | | **PLOs Code** | **Assessment Methods** | **Assessment Results** | | **Comment on**  **Assessment Results** |
| --- | --- | --- | --- | --- | --- | --- |
| **Target Level/ Criterion for Success** | **Actual Level** |
| **1** | **Knowledge** | | | | | |
| **1.1** |  |  |  |  |  |  |
| **1.2** |  |  |  |  |  |  |
| **1.3** |  |  |  |  |  |  |
| **1...** |  |  |  |  |  |  |
| **2** | **Skills:** | | | | | |
| **2.1** |  |  |  |  |  |  |
| **2.2** |  |  |  |  |  |  |
| **2.3** |  |  |  |  |  |  |
| **2...** |  |  |  |  |  |  |
| **3** | **Competence:** | | | | | |
| **3.1** |  |  |  |  |  |  |
| **3.2** |  |  |  |  |  |  |
| **3.3** |  |  |  |  |  |  |
| **3...** |  |  |  |  |  |  |

|  |
| --- |
| 2. Recommendations |
|  |

# E. Field Experience Quality Evaluation

## 1. Students Evaluation of the Quality of Field Experience

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date of Survey:** | **Number of**  **Participants:** | **Percentage of Participation:** | | **Evaluation Result:** |
| **Students Feedback** | | | **Course Coordinator/Instructor Comments/Response** | |
| **Strengths:** | | |  | |
| **Areas for improvement:** | | |  | |
| **Suggestions for Improvement:** | | |  | |

## 

## 2. Supervisory Staff

(Including Field Supervisors, Supervising Teaching Staff)

|  |  |  |  |
| --- | --- | --- | --- |
| **Evaluation method:** | **Date:** | | **Number of Participants:** |
| **Supervisory Staff Feedback** | | **Course Coordinator/Instructor Comments/Response** | |
| **Strengths:** | |  | |
| **Areas for improvement:** | |  | |
| **Suggestions for Improvement:** | |  | |

\* Add separate table for each evaluation

## 3. Other Evaluations

Ex. Evaluation by program administrators, peer reviewers, independent reviewers, program advisory committee, Others (specify)

|  |  |
| --- | --- |
| **Evaluation method:** | **Date:** |
| **Evaluator(s) Comments** | **Course Coordinator/Instructor Comments/Response** |
| **Strengths:** |  |
| **Areas for improvement:** |  |
| **Suggestions for Improvement:** |  |

\* Add separate table for each evaluation

## 4. Recommendations:

|  |
| --- |
|  |
|  |

# 

# F. Difficulties and Challenges

| **Difficulties and Challenges** | **Consequences** | **Actions Taken** |
| --- | --- | --- |
| **Administrative Issues\*** | | |
|  |  |  |
|  |  |  |
|  |  |  |
| **Supervision \*\*** | | |
|  |  |  |
|  |  |  |
|  |  |  |
| **Students** | | |
|  |  |  |
|  |  |  |
|  |  |  |

\* Include administrative Issues, implementation times (Duration) and locations, learning resources, facilities and equipment, etc.

\*\* Include field supervisors from inside and outside the program

# G. Field Experience Improvement Plan

## 1. Field Experience Improvement Actions

| **Recommended Actions** | **Actions Taken** | **Results** | **Comments** |
| --- | --- | --- | --- |
| **1.1 Previous Report Recommendations** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **2.2 Other Improvement Actions\*** | | | |
|  | |  |  |
|  | |  |  |
|  | |  |  |

\* The developmental measures taken during Training and not included in the development plan of it.

## 2. Action Plan for Next Semester/Year

| **Recommendations** | **Actions** | **Responsibility**  **For Implementation** | **Time** | | **Needed**  **Support** |
| --- | --- | --- | --- | --- | --- |
| Start | End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |