|  |  |
| --- | --- |
| **Course Title:**  |  |
| **Course Code:** |  |
| **Program:** |  |
| **Department:**  |  |
| **College:** |  |
| **Institution:** |  |

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# A.Field Experience Identification

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Supervisor(s)**  | **Location** | **Number of Students** |
| Startingthe course | Completing the course |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

 **Dates and timing (duration) of field experience activities implementation:**

a. Dates:

b. Timing (Duration):

# B. Training Delivery and Assessment

## 1. Training Methods and Activities

|  |  |  |  |
| --- | --- | --- | --- |
| **Training Methods and Activities** | **Were They****Implemented?** | **Difficulties Experienced** **in Implementation** (if any) | **Suggested Actions** |
| **Yes** | **No** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 2. Assessment Methods

| **Planned Assessment Methods** | **Were They****Implemented?** | **Difficulties Experienced in Implementation** (if any) | **Suggested Actions** |
| --- | --- | --- | --- |
| **Yes** | **No** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 3. Differences in Evaluation

If the field teaching staff and the program faculty and teaching staff share responsibility for student assessment, what process is followed for resolving differences?

|  |
| --- |
|  |

## 4. Verification of Credibility of Students’ Results

| **Method(s) of Verification** | **Conclusions** |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |

## 5. Recommendations

|  |
| --- |
|  |
|  |

# C. Student Results

## 1. Distribution of Grades

|  | **Grades** | **Status Distributions** |
| --- | --- | --- |
| A+ | A | B+ | B | C+ | C | D+ | D | F | Denied Entry | In Progress | Incomplete | Pass | Fail | Withdrawn |
| **Number of****Students** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Percentage** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Comment on Student Results(including special factors (if any) affecting the results) |
|  |
| 3. Recommendations  |
|  |

# D. Field Experience Learning Outcomes

## 1. Learning Outcomes Assessment Results

| **learning Outcomes****(CLOs)** | **PLOs Code** | **Assessment Methods** | **Assessment Results**  | **Comment on****Assessment Results** |
| --- | --- | --- | --- | --- |
| **Target Level/ Criterion for Success** | **Actual Level**  |
| **1** | **Knowledge**  |
| **1.1** |  |  |  |  |  |  |
| **1.2** |  |  |  |  |  |  |
| **1.3** |  |  |  |  |  |  |
| **1...** |  |  |  |  |  |  |
| **2** | **Skills:** |
| **2.1** |  |  |  |  |  |  |
| **2.2** |  |  |  |  |  |  |
| **2.3** |  |  |  |  |  |  |
| **2...** |  |  |  |  |  |  |
| **3** | **Competence:** |
| **3.1** |  |  |  |  |  |  |
| **3.2** |  |  |  |  |  |  |
| **3.3** |  |  |  |  |  |  |
| **3...** |  |  |  |  |  |  |

|  |
| --- |
| 2. Recommendations  |
|  |

# E. Field Experience Quality Evaluation

## 1. Students Evaluation of the Quality of Field Experience

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of Survey:** | **Number of** **Participants:** | **Percentage of Participation:** | **Evaluation Result:** |
| **Students Feedback** | **Course Coordinator/Instructor Comments/Response** |
| **Strengths:***
*
*
 |  |
| **Areas for improvement:***
*

  |  |
| **Suggestions for Improvement:***
*
*
 |  |

##

## 2. Supervisory Staff

(Including Field Supervisors, Supervising Teaching Staff)

|  |  |  |
| --- | --- | --- |
| **Evaluation method:** | **Date:** | **Number of Participants:** |
| **Supervisory Staff Feedback** | **Course Coordinator/Instructor Comments/Response** |
| **Strengths:***
*
*
 |  |
| **Areas for improvement:***
*
 |  |
| **Suggestions for Improvement:***
*
*
 |  |

\* Add separate table for each evaluation

## 3. Other Evaluations

Ex. Evaluation by program administrators, peer reviewers, independent reviewers, program advisory committee, Others (specify)

|  |  |
| --- | --- |
| **Evaluation method:** | **Date:** |
| **Evaluator(s) Comments** | **Course Coordinator/Instructor Comments/Response** |
| **Strengths:***
*
 |  |
| **Areas for improvement:***
*
 |  |
| **Suggestions for Improvement:***
*
 |  |

\* Add separate table for each evaluation

## 4. Recommendations:

|  |
| --- |
|  |
|  |

#

# F. Difficulties and Challenges

| **Difficulties and Challenges** | **Consequences**  | **Actions Taken** |
| --- | --- | --- |
| **Administrative Issues\*** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Supervision \*\*** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Students** |
|  |  |  |
|  |  |  |
|  |  |  |

\* Include administrative Issues, implementation times (Duration) and locations, learning resources, facilities and equipment, etc.

\*\* Include field supervisors from inside and outside the program

# G. Field Experience Improvement Plan

## 1. Field Experience Improvement Actions

| **Recommended Actions** | **Actions Taken** | **Results** | **Comments** |
| --- | --- | --- | --- |
| **1.1 Previous Report Recommendations** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **2.2 Other Improvement Actions\***  |
|  |  |  |
|  |  |  |
|  |  |  |

\* The developmental measures taken during Training and not included in the development plan of it.

## 2. Action Plan for Next Semester/Year

| **Recommendations** | **Actions**  | **Responsibility****For Implementation** | **Time** | **Needed****Support** |
| --- | --- | --- | --- | --- |
| Start | End  |
| 1.
 |  |  |  |  |  |
| 1.
 |  |  |  |  |  |
| 1.
 |  |  |  |  |  |